

Job Description

Porter - Chatham

ACCOUNTABLE TO: Bindery Team Leader



Location: CPI Books, Chatham

CPI Books, Chatham, has an opportunity for an enthusiastic person to join our dynamic team on a permanent contract on continental day shift in our Bindery Department.

The CPI Group is a European book printer and distributor with 17 manufacturing sites, based in the UK, France, Germany, and Spain. The markets we support include Trade Books (supplying books such as the Harry Potters, TikTok promoted books and the new Britney Spears Autobiography), Academic and Educational (e.g. text books) and books on demand, as well as Bibles for our religious customers.

ROLE OBJECTIVE

- To ensure that all designated equipment is maintained effectively and runs as efficiently as possible
- To meet delivery deadlines to meet production requirements
- To move stock correctly as per instructions
- To ensure good housekeeping of your area
- Ensure that waste is put the correct areas
- To make recommendations for continual improvement in the department
- To ensure that you operate machinery within health and safety guidelines

KEY COMPETENCIES

- Accuracy and attention to detail
- Ability to work under own initiative
- Good time management skills
- Ability to operate under pressure
- Have a good work ethic and a focus on meeting standards
- Ability to communicate clearly
- Able to work as part of a team and be willing to help at all times

If this opportunity appeals to you, please email your CV entitled "Porter - Chatham" Dglover@cpi-print.co.uk